



Dear Parent/Guardian

**Re: GCSE Results Day  
Thursday 20<sup>th</sup> August 2026**

Pupils are to collect GCSE/FS/BTEC results from 9.30am – 12pm on the above date, please come to main reception for access to the building.

If collecting on behalf of the pupil, signed consent from the student is required. Please see the attached for use or as an example.

Exam results will only be available on 20<sup>th</sup> August 2026. Candidates who do not collect their results on the day will have to wait until school reopens on Thursday 3<sup>rd</sup> September 2026.

Following receipt of results, Parents/Carers who wish to make an appeal should do so in writing, stating the details of the complaint and the reasons for the appeal.

This should be done within 7 working days and received in writing by Tuesday 1<sup>st</sup> September 2026, addressed to Mrs C Mitchell, Headteacher.

Written consent is required by the candidate before we are able to start this process.

Should there be a query on a mark/grade awarded by an Awarding Board please contact the exams officer via email on [exams@larches.lancs.sch.uk](mailto:exams@larches.lancs.sch.uk) (who will contact the subject teacher) as soon as possible.

Students should be aware that this can result in results/grades being raised, confirmed or lowered. Written consent is required by the candidate before we are able to start this process. There will be a fee incurred for this service.

Post 16 information is also available on the school website. Please check the school website for information [www.larcheshigh.co.uk](http://www.larcheshigh.co.uk)

Yours faithfully

Mrs Christine Mitchell  
Headteacher



Larches High School  
GCSE Results Day 2026

I \_\_\_\_\_ (pupil name)

give permission for \_\_\_\_\_ (name of person)

to collect my GCSE results on my behalf

Signed .....(Pupil)

Date .....